



Regular Board Meeting

Members Present: Amy Drozdziel, Michael LoManto, Michelle Merritt, Carol Woodward, Mervin Fry, Andrea Spengler

Absent: Sylvester Cleary

Administration: Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary Principal, Johnathan Perry – School Business Executive

District Clerk: Kristin Irwin

Other: Michael Murphy, Chris Zera (RA Mercer), Sandy Serio, Kris Ritcher, Lindsey Ellis, Matt Ellis, Anna Galofra, Todd Ecker, Kim Ecker, Amy Johnson, Paul Smith, Madelyn Bradigan, Michele Constantino, Julie Hebner, Jamie Hebner, Lou Pelletter, Julie Gibson, Pete Gibson, Deb McAvoy, Sandy Muck, Michael Merritt, Janet Burns, Doug Woodward, Pat Dugan, Nancy Chamberlain, Terra Grupa, Nancy Fry, Mike Gajewski, Tina Bowker, Jeanette Adamczak, Daniel Adamczak, Mark Constantino, Kris Drozdziel, Sophia Drozdziel, Christy Wiles, Corey Bell, Dewitt Chamberlain, Toni Chamberlain, Anthony Dolce (Dunkirk Observer)

Call to Order

Carol Woodward opened the meeting at 5:30 p.m.

2020-21 External
Audit Presented

Pledge to the Flag

Presentations

Trap Shooting Club
Proposal Presented

Chris Zera, CPA from RA Mercer presented the 2020-2021 external audit report.

Jeff Heim presented a Trap Shooting Club Proposal.

Approval of Agenda

Agenda Approved

Mike LoManto made the motion, seconded by Amy Drozdziel to approve the agenda.

All voted yes.

Supervisory Reports

Supervisory Reports

Lindsay Marcinelli reported the school year is going great and that this coming Friday is Mismatch Day for the elementary building.

Daniel Grande reported about the Pep Rally that was going to be taken place outside during Spirit week.



Carol Woodward reported that Jim Knoop was not in attendance and would not be presenting his Buildings and Grounds Report. Carol gave an overview of the written reports that were received from Athletics, Transportation and Technology.

Board Reports

Board Reports

- **President**

Carol Woodward stated the CCSBA dinner meeting is October 20th at Webb's Captain's Table at 5:30 PM with Rick Timbs as the presenter discussing NYS Budget Analysis. Michelle Merritt and Carol Woodward plan to attend the CCSBA dinner.

Carol stated that the Board Picture would take place before the next board meeting on November 4th.

- **Committees**

Mervin Fry reported on the CCSBA dinner about "How Stress and Trauma Affect Learning Behavior" that Sylvester and he attended.

Carol stated the upcoming committee meetings will be held on Zoom:

October 13th

Legislative Committee 4:30 p.m.
DEIC Committee 5:30 p.m.

December 15th

Policy Committee 3:30 p.m.
Audit Committee 4:30 p.m.

Mervin Fry gave an update on the Policy Committee.

Mike LoManto gave an update on the Audit Committee.

- **Superintendent**

Renee Garrett reported that another all call would be going out about the any community member interested in being on the Long Range Committee to contact Jim Knoop.

Discussion Items

There was one discussion item on the agenda. The discussion item was Board Meeting dates and times. The Board decided to move all Board meetings to 6:30 p.m.



Old Business

None

New Business Consent Agenda

Mervin Fry made the motion, seconded by Michelle Merritt upon recommendation of the Superintendent to approve the Board of Education Regular Meeting Minutes.

A. Meeting Minutes

September Minutes
Approved

- 1) Approve the Board of Education Regular Meeting Minutes of September 3, 2020.

Mike LoManto made the motion, seconded by Amy Drozdziel upon recommendation from the Superintendent to approve the Financial Items.

All voted yes.

B. Financial Items

Treasurer's Report
August 2021
Approved

Warrant Summary &
Claims Auditor
Reports Sept 2021
Approved

Extra-Curricular
Reports August 2021
Approved

R.A. Mercer Audit
Report 2020-21
Approved

- 1) Treasurer's Report – August 2021
- 2) Warrant Summary Report –August 2021 and September 2021
- 3) Claims Auditor Report – August 2021 and September 2021
- 4) Extra-Curricular Reports – August 2021
- 5) Resolved, upon recommendation of the Superintendent and the Audit Committee of the Forestville Central School District, that the Board of Education does and hereby accepts the Independent Audit Reports prepared by R.A. Mercer for the 2020-21 year.
- 6) Accept the annual payment from the County of Chautauqua Industrial Development Agency for the Arkwright Summit Wind Farm payment in lieu of taxes (P.I.L.O.T.) in the amount of \$142,364.78.
- 7) Authorize the transfer from the unappropriated fund balance to the Unemployment Fund in the amount not to exceed \$120,000. Effective June 30, 2021.
- 8) Authorize the transfer from the unappropriated fund balance to the Insurance Reserve in the amount not to exceed \$235,000. Effective June 30, 2021.
- 9) Correct the motion made and unanimously passed by the Board of

P.I.L.O.T Payment
Accepted

Unappropriated
Fund Balance
Transfer to
Unemployment Fund
Authorized

Unappropriated
Fund Balance
Transfer to
Insurance Reserve
Authorized

Transfer from
Employee Benefit
Accrued Liability
Reserve Fund to
General Fund
Authorized



Education on June 6, 2021 to authorize the transfer from the Employee Benefit Accrued Liability Reserve to the General Fund in the amount not to exceed \$175,000 for other expenses for retiree sick day reimbursement and accrued liability. Effective June 30, 2021.

- 10) Correct the motion made and unanimously passed by the Board of Education on June 6, 2021 to authorize the transfer from the unappropriated fund balance to the Retirement Contribution Reserve Fund in the amount not to exceed \$510,000. Effective June 30, 2021.
- 11) Correct the motion made and unanimously passed by the Board of Education on June 6, 2021 to Authorize the transfer from the unappropriated fund balance to the Capital Reserve Fund in the amount not to exceed \$825,000. Effective June 30, 2021.
- 12) Correct the motion made and unanimously passed by the Board of Education on June 6, 2021 to Reauthorize the transfer from the unappropriated fund balance to the Retirement Contribution Reserve Sub-Fund in the amount not to exceed \$70,000. Effective June 30, 2021.
- 13) Upon recommendation of the Superintendent, the Board of Education Ratifies and approves the funding of the Agreement between the Superintendent and the Local 2200-C, Service Employees International Union, AFL-CIO ("SEIU"), as set forth in the Tentative Agreement between the Parties dated October 5, 2021. The successor contract is for the period of July 1, 2022 to June 30, 2025.

Michelle Merritt made the motion, seconded by Mervin Fry upon the recommendation from the Superintendent to approve the Personnel Items.

C. Personnel

- 1) Establish a 11-month 1.0 FTE Clerical CSE/CPSE position effective October 7, 2021.
- 2) Establish a 10-month Floater Monitor Aide position for four (4) hours per day effective October 7, 2021.
- 3) Establish a 10-month part time Bus Mechanic position for four (4) hours per day effective October 7, 2021.
- 4) Establish a 11-month 1.0 FTE Cook Manager position effective October 4, 2021.
- 5) Appoint Natalea Leone to a 10-month Cook/Baker position for 6 hours per day at the starting hourly rate as per the SEIU contract, effective September 14, 2021. The probationary period will be for 120 work days

Unappropriated Fund Balance Transfer to Retirement Contribution Fund Authorized
Unappropriated Fund Balance to Capital Reserve Fund Authorized
Unappropriated Fund Balance Transfer to Retirement Contribution Fund Authorized
Ratify Agreement for SEIU MOA Approved

Establish 11-month 1.0 FTE Clerical CSE/CPSE Position Effective 10/7/2021
Establish 10-month Floater Monitor Aide Position Effective 10/7/2021
Establish 10-month part time Bus Mechanic Position Effective 10/7/2021
Establish 11-month Cook Manager position Effective 10/4/2021
N. Leone 10-month Cook/Baker position Effective 9/14/2021



beginning on September 14, 2021 with an anticipated ending date of March 14, 2022.

- 6) Appoint Jazmin Accardo as a 10-month Cook/Baker position, pending successful completion of all requirements, for 6 hours per day, at the starting hourly rate as per the SEIU contract, effective October 12, 2021. The probationary period will be for 120 work days beginning on October 12, 2021 with an anticipated ending date of April 14, 2022.
- 7) Appoint Richard VanCuren as a 12-month full time Building Maintenance Mechanic pending successful completion of all requirements, for 8 hours a day, at the starting hourly rate as per the SEIU contract, effective October 4, 2021. The probationary period will be for a 120 work days beginning on October 4, 2021 and anticipated ending March 18, 2021.
- 8) Appoint Michael Bondzich as a 12-month full time Cleaner position, pending successful completion of all requirements, for 8 hours a day, at a starting hourly rate as per the SEIU contract, effective October 12, 2021. The probationary period will be for 120 work days beginning on October 12th with an anticipated ending date of March 28, 2022.
- 9) Appoint Brian Taber as a 12-month full time Groundskeeper position, pending successful completion of all requirements, for 8 hours a day, at a starting hourly rate as per the SEIU contract, effective October 12, 2021. The probationary period will be for a period of 120 work days beginning on October 12th with an anticipated ending date of April 15, 2022.
- 10) Appoint Kim Andrews as a 12-month full time Cleaner position, pending successful completion of all requirements, for 8 hours a day, at a starting hourly rate as per the SEIU contract, effective October 12, 2021. The probationary period will be for a period of 120 work days beginning on October 12th with an anticipated ending date of March 28, 2022.
- 11) Appoint Daniel Egan to a 10-month part time Mechanic Helper position at the starting hourly rate as per the SEIU contract, effective October 8, 2021. The probationary period will be for a period of 120 work days beginning on October 8, 2021 and anticipated ending date of April 19, 2022.

J. Accardo 10-month
Cook/Baker position
Effective 10/12/2021

R. VanCuren 12-
month Building
Maint. Mechanic
Effective 10/04/2021

M. Bondzich 12-
month Cleaner
position
Effective 10/12/2021

B. Taber 12-month
Groundskeeper
position
Effective 10/12/2021

K. Andrews 12-
month
Groundskeeper
position
Effective 10/12/2021

D. Egan 10-month
Mechanic position
Effective 10/8/2021

- 12) Approve the following unpaid leave:

William Moss III 9/29-9/30/21 .75 days

- 13) Approve the resignation of Allyson Knapp, School Psychologist, effective October 22, 2021.

- 14) Approve the resignation of Emily Vercant, Cleaner, effective October 15, 2021.

- 15) Approve the resignation of Simone Klubek, 7-12 English

Unpaid Leave
Approved

A. Knapp
Resignation
Effective 10/22/21
Approved

E. Vercant
Resignation
Effective 10/15/21
Approved

S. Klubek
Resignation
Effective 11/2/21
Approved



Language Arts Teacher, effective November 2, 2021.

- 16) Appoint Neil Waterman as substitute Head Bus Driver for a period commencing on October 5, 2021 and anticipated to end on November 20, 2021. Compensation for such service will be at the rate of \$250/day.

N. Waterman
Substitute Head Bus
Driver
Effective 10/5/21
Approved

- 17) Appoint Barbara Valentine as a 10-month part time bus driver position for 2.0 hours per day effective September 2, 2021 at the starting hourly rate as per the SEIU contract. The probationary period will be for a period of 120 work days beginning on September 2, 2021 and anticipated ending date March 3, 2022.

B. Valentine 10-
month Bus Driver
Effective 9/2/21
Approved

- 18) Appoint the following Foster Care Liaisons for 2021-22:

Renee Garrett - District
Daniel Grande – High School
Lindsay Marcinelli - Elementary

Foster Care Liaisons
Appointed

Graduate Hours
Approved

- 19) Approve the following Grad hours effective September 1, 2021:

Gianna Marcantonio 10 blocks of 3 (30 total) and a Masters

Substitutes
Approved

- 20) Approve the following substitutes:

Birthe Hall – Cleaner, Food Service Helper – effective September 27, 2021.
Emily Ludden – Certified Teacher – effective September 29, 2021.
Brenda Kerstetter – Certified Teacher – effective September 1, 2021.

- 21) Appoint the following Extra-Curricular advisors for the 2021-22 year.

Melody Voigt	Freshman Class Advisor	\$975.00
Mike O'Leary	Yearbook Layout Advisor	\$1500.00
Mike O'Leary	Yearbook Business Advisor	\$1350.00

Transportation
Department Hours
Approved Effective
9/1/2021

- 22) Approve the following work hours for Transportation Department personnel effective September 1, 2021.

Custodial
Department Hours
Approved 9/1/2021

- 23) Approve the following work hours for Custodial Department personnel effective September 1, 2021.

Support Staff Hours
Approved 9/1/2021

- 24) Approve the following work hours for Elementary and High School Support personnel effective September 1, 2021.

Food Service Hours
Approved 9/1/2021

- 25) Approve the following work hours for Food Service Department personnel effective September 1, 2021.

2021-22
Conferences
Approved



26) Approve the following 2021-22 educational conferences, workshops and seminars:

Laurie Becker	9/23/2021 1/20/2022
Kristin Britz	11/30/2021 1/05/2022 3/09/2022
Bridget Feyes	10/22/2021
Greg Greenough	10/01/2021 10/27/2021 2/04/2022 5/20/2022
Scott Hazelton	9/17/2021 10/15/2021 11/19/2021 12/17/2021 1/21/2022 2/11/2022 3/25/2022 4/29/2022 5/20/2022 6/10/2022
Kristen Marvin	11/18/2021 3/15/2022
Melissa Press	9/15/2021 9/21/2021 9/27/2021 12/8/2021
Kelly Raichel	10/1/2021

Mike LoManto made a motion, seconded by Amy Drozdziel upon recommendation
From the Superintendent to approve the Other Items.

All voted yes.



- 1) Approve the following IEP Recommendations ##6815,1494
- 2) Adopt the 2020-2021 Board of Education Guidebook
- 3) Establish 7 in-district and 10 out-of-district runs for the 2021-22 school year
- 4) Approve the 2021-2022 transportation request to Central Christian Academy from parent, Jennifer Falcone.
- 5) Authorize the Superintendent to enter into an agreement with Stacey L. Lovern for September 1, 2020 – June 30, 2021 for Occupational Therapy Services in the amount of \$15,000.
- 6) Authorize the Superintendent to enter into an agreement with Nancy K. Elwell for September 1, 2021 – June 30, 2022 for Speech Therapy Services in the amount not to exceed \$4,800.
- 7) Authorize the Superintendent to enter into an agreement with Children's Educational Service for Occupational Therapy Services in the amount of \$4,200.
- 8) Authorize the Superintendent to enter into an agreement with Comfort Pest Control for the 2020-21 school year in the amount of \$910.00.
- 9) Authorize the Superintendent to enter into a contract with Rocket Monitoring Services LLC for annual maintenance and monitoring of AdvanTex Treatment system. The term of the agreement is October 1, 2021 – September 30, 2022 in the amount of \$5,000.00
- 10) Authorize the Superintendent to negotiate on behalf of the District with the Forestville's Teachers Association (FTA) a memorandum of agreement (MOA) regarding the federally funded American Rescue Plan (ARP) Afterschool Program.
- 11) Authorize the Superintendent to negotiate on behalf of the District with the Chautauqua County Sheriff's Office regarding the reinstatement of the School Resource Officer (SRO) program and agreement.
- 12) Authorize the Superintendent to enter into an agreement for transportation with Raymond Bruce and Lori Czajka for the 2021-2022 school year.

2021-2022 BOE
Guidebook
Adopted

Bus Runs Approved
2021-22

J. Falcone
Transportation
Request 2021-22

S. Lovern, OT
Agreement 2021-22
Authorized

N. Elwell, Speech
Agreement 2021-22
Authorized

Children's
Educational
Services, OT
Agreement 2021-22
Authorized

Comfort Pest Control
Agreement 2021-22
Authorized

Rocket Monitoring
Services Agreement
Authorized Effective
10/1/2021-9/30/2022

FTA MOA
Afterschool Program
Agreement
Authorized

SRO Negotiate
Agreement
Authorized

Bruce/Czajka
Transportation
Agreement 2021-22
Authorized

- 5) Surplus the following item:

Various Kitchen Supplies

Surplus Items
Approved

Auctions
International Bids
Approved



- 6) Accept the bid made through Auctions International auction by Peter] Kay Auto Sales, Inc in the amount of \$6,200 for the 2013 Chevy/Microbird Express G3500 Mini School bus (#128) that was made surplus at the January 7, 2021 Board Meeting.
- 7) Accept the bid made through Auctions International auction by Rick Lynch Contracting in the amount of \$25.00 for Various Light Bulbs that was made surplus at the November 5, 2020 Board meeting.
- 8) Accept the bid made through Auctions International auction by Sal Dicembre in the amount of \$240.00 for two Cardiac Science AEDs that was made surplus at the November 5, 2020 Board meeting.
- 9) Accept the bid made through Auctions International auction by Ontario Bus Inc. in the amount of \$9,000.00 for the 2014 Blue Bird Vision School Bus (#127) that was made surplus at the July 8, 2021 Board meeting.
- 10) Accept the bid made through Auctions International auction by Omar H. Paredes Valles. in the amount of \$6,800.00 for the 2013 Blue Bird Vision School Bus (#123) that was made surplus at the November 5, 2020 Board meeting.
- 11) Accept the bid made through Auctions International auction by Joel Fiebelkorn in the amount of \$193.00 for Various Classroom Storage Cabinets that was made surplus at the November 5, 2020 Board meeting.
- 12) Accept the bid made through Auctions International auction by Albert Ribblett in the amount of \$25.00 for a 4 drawer Filling Cabinet that was made surplus at the February 4, 2021 Board meeting.
- 13) Accept the bid made through Auctions International auction by Williams Designs in the amount of \$928.53 for Various Classroom Storage Cabinets that was made surplus at the February 4, 2021 Board meeting.

Michelle Merritt made the motion, seconded by Amy Drozdziel upon the recommendation from the Superintendent to approve the Additional Other Items.

Mike LoManto Abstained. All the others voted yes.

Additional Other Items:

- 1) Approve the resignation of Sarah LoManto, School Bus Driver/ Interim Head Bus Driver, effective October 3, 2021.
- 2) Appoint Sarah LoManto as 1.0 FTE 11-month Cook Manager, for 8 hours a day effective October 4, 2021. The probationary period will be for one (1) year beginning on October 4, 2021 with an ending date of October 3, 2022.

S. LoManto, School Bus Driver/Interim Head Bus Driver, Resignation Approved

S. LoManto 11- month Cook Manager, Effective 10/4/2021 Approved

S. LoManto 11- month Cook Manager Effective 10/4/2021 Approved



- 3) Upon recommendation of the Superintendent to approve the Superintendent to enter into a contract with Sarah LoManto, Cook Manager, effective October 4, 2021 through October 3, 2024.
- 4) Upon recommendation of the Superintendent to approve the following appointments for the 2021-22 year:

Meals Program Verification	Sarah LoManto
Meals Program Review Official	Sarah LoManto

S. LoManto 11-month Cook Manager Effective 10/4/2021 Approved

S. LoManto Appointments Approved

Serial Bonds 2013 Approved

Mervin Fry made the motion, seconded by Mike LoManto upon recommendation from the Superintendent to approve the following resolution.

AYES: Carol Woodward, Mervin Fry, Andrea Spengler, Amy Drozdziel, Michelle Merritt, Michael LoManto

NOES:

ABSENT: Sylvester Cleary

- 5) Recommendation of the Superintendent to approve the following motion:

A RESOLUTION, DATED OCTOBER 7, 2021, OF THE BOARD OF EDUCATION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, CATTARAUGUS AND CHAUTAUQUA COUNTIES, NEW YORK (THE "DISTRICT") DELEGATING THE POWER TO REDEEM THE REMAINING OUTSTANDING BONDS FROM THE DISTRICT'S \$8,673,609 SCHOOL DISTRICT SERIAL BONDS, 2013 TO THE PRESIDENT OF THE BOARD OF EDUCATION OF THE DISTRICT.

WHEREAS, the Forestville Central School District, Cattaraugus and Chautauqua Counties, New York (the "District") heretofore issued \$8,673,514 School District Serial Bonds, 2013 (the "Bonds") pursuant to a bond resolution dated May 3, 2007, now outstanding in the amount of \$2,930,000 scheduled to mature on June 15 annually in the years 2022 – 2025, inclusive, (the "Outstanding Bonds"); and

WHEREAS, the Bond Resolution provides that, subject to certain provisions of statutory law, the powers and duties of the Board relative to prescribing the terms, form and contents and details as to the sale and issuance of the bonds authorized by the Bond Resolution are delegated to the President of the Board, as the chief fiscal officer of the District (the "President") or, under certain circumstances, the Vice President of the Board (the "Vice President"); and

WHEREAS, the Bond Resolution remains in full force and effect and has not been amended, modified or revoked; and

WHEREAS, Section 53.00 of the Local Finance Law allows the District to call in and redeem its bonds prior to their maturity and each of the Outstanding Bonds is, by its terms, subject to the possibility of such a call for redemption; and

WHEREAS, pursuant to the terms of the Bonds, such Bonds maturing on or after June 15, 2022 are currently subject to optional redemption, in whole or in part, at par plus accrued interest to redemption; and



WHEREAS, the Board of Education (the "Board") of the District, after consultation by District officials with the District's municipal advisor, Municipal Solutions, Inc., has determined that, for each of the Outstanding Bonds, a call for redemption "early" (on an annual basis or otherwise) may be appropriate; and

WHEREAS, the Board wishes to delegate the power to make any such calls for redemption to the President;

NOW, THEREFORE, BE IT RESOLVED, by the Board (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

RESOLVED, that the Board delegates to the President the power to call in and redeem any of the Outstanding Bonds with available cash (at such times and in such amounts and maturities as may be deemed appropriate after consultation with District officials and the District's municipal advisor), to approve any related notice of redemption, and to take such actions and execute such documents as may be necessary to effectuate any such calls for redemption pursuant to Section 53.00 of the Local Finance Law; and be it further RESOLVED, that any such call for redemption shall be filed with the District Clerk; and be it further

RESOLVED, that in the absence or unavailability of the President, the Vice President is hereby specifically authorized to exercise the powers delegated to the President in this resolution; and be it further

RESOLVED, that except to the extent modified by this resolution, the Bond Resolution is hereby confirmed and ratified in all respects; and be it further

RESOLVED, that this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

AYES: Carol Woodward, Mervin Fry, Andrea Spengler, Amy Drozdziel, Michelle Merritt, Michael LoManto

NOES:

ABSENT: Sylvester Cleary

The foregoing resolution was thereupon declared duly adopted.

* * *

Public Comment

Terra Grupa
Nancy Fry
Lindsey Ellis
Deb McAvoy
Sandra Muck
Madelyn Bradigan
Julie Gibson

Proposed Executive Session

Mike LoManto made the motion, seconded by Mervin Fry upon the recommendation from the Superintendent to enter into executive session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular persons at 6:56 p.m.



Michelle Merritt made the motion, seconded by Amy Drozdziel to return to the regular meeting at 7:08 p.m.

All voted yes.

Adjournment

Mervin Fry made the motion, seconded by Mike LoManto to adjourn the meeting at 7:08 p.m.

All voted yes.

Correspondence/Information

CCSBA Meeting October 20th

Advisor Report- beginning of year

Kristin Irwin
District Clerk